PROSPECTUS AND ENTRY GUIDELINES
PLEASE READ IN FULL – EMAIL QUESTIONS TO WVE@SWOPE.ORG

ELIGIBILITY
• Current or former resident of Indiana, Illinois, Kentucky, Michigan, or Ohio

• Submit original work completed in the past two years (2018-2020) that has not been previously exhibited at the Swope.

JUROR
This year’s distinguished juror is independent filmmaker Louis Cox. Brooklyn-based Cox has deep ties to the Swope — his grandfather John Rogers Cox was the first director of the Museum in 1941, and along with his wife Hermine Haslem, purchased the founding collection.

Louis is an alumnus of the New School in New York City, where he studied literature and screenwriting while assistant teaching for cinematography and lighting courses. He went on to work at The-Artery, a small VFX studio in Manhattan where he served as a production coordinator on several projects including those with Mercedes-Benz, Netflix, and Warner Bros Pictures. He has previously taught for the International Center of Photography along with the School of Creative and Performing Arts. Most recently Louis completed work on his feature length film ‘Now Again’ acting as both writer and cinematographer.

AWARDS AND SALES
• Over $5,000 in prizes are given annually.
• Merit prizes are awarded in increments of $75 to $1000 or more.
• Purchase awards are given to works for sale only, and winning works become the property of the sponsor (buyer) at the close of the exhibition.
• Awards will be announced and presented during the opening reception (see calendar on reverse of this sheet).
• Award recipients not present at the reception will have their prizes mailed to the address listed on their loan contract.

ENTRY PROCEDURE
✦ When describing media on entry forms, be detailed. Include support (i.e. canvas, panel, paper, clay, etc.). For prints and photographs, include specific processes and edition numbers.
✦ Maximum dimensions of 2-D works may not exceed 6’ in any direction and weight cannot exceed 50 lbs.
✦ Maximum dimensions of 3-D works may not exceed 6’ x 3’ x 2’, 100 lbs., or consist of more than 25 pieces. No individual component may exceed 6’.
✦ Selected audio-visual entries must be accompanied by presentation equipment and maintain self-repeating loops.

ENTRY SPECIFICATIONS:
1. Artists may submit up to 5 works.
2. Digital Files of Work – one image per 2-D work; two views for 3-D and sculptural work; one video per audio visual work.
   • images must be formatted as JPEGs and not exceed 3 megabytes;
     (settings of 5 x 7 inches and 150 dpi work well)
     • images must be rotated for correct orientation
3. Statement(s) about Work – written statements in support of submitted work are requested, with a limit of 250 words
4. $10 Entry Fee Per Work (Free for Museum members) – this non-refundable entry fee is payable via check, credit card, or PayPal
   ✦ Entries must be received by September 18, 2020
   ✦ Entries will not be processed until payment is received

FOR SUBMISSIONS:
Use the EntryThingy form found at www.swope.org/wve
RESPONSIBILITIES AND DISCLAIMERS – PLEASE RETAIN FOR LATER REFERENCE

• By submitting, you grant the Museum a non-exclusive license to use images of selected works for promotional purposes on its website and in non-commercial publications. You also understand that works might be photographed by the public while on display.

• Upon jurying the works, artists will be notified of acceptance or non-inclusion by email.

• It is the responsibility of the artist to transport and insure (if desired) works in transit to and from the Museum.

• Work must be shipped in reusable containers.

• All works will be insured by the Museum while on display for their estimated value. If no value is provided, the Museum will insure the work for the value of the entrance fee.

• Works sent to the Museum must be installation-ready with **adjustable** hanging hardware; no saw-tooth plates. *See pdf upon acceptance.*

• Acrylic or Plexi glazing is requested in place of glass, unless work is pastel. The Museum is not liable for broken glass during transit.

• If specific installation materials are needed, this information must be included with the original entry, and those materials should be included with the shipped work, along with clear instructions for installation.

• The Museum reserves the right to reject any artwork due to inadequate preparation for installation, or for potential security or public safety issues.

• Any accepted and delivered works which differ in quality from or are not representative of the digital file may be disqualified at the discretion of the juror.

• Sales are encouraged, but not required. The Museum will take a 30% commission on sales, or a 10% commission from purchase awards.

• Work returned by post will be shipped to the address of origin listed on the loan contract unless otherwise instructed. Please include prepaid postage for the return.

• Works retrieved by the artist or artist’s proxy should be collected during Museum hours, or by appointment.

• **Work not collected within 30 days of the close of the exhibition will be deemed an unrestricted gift to the Museum and the Lender hereby authorizes the Museum to so proceed in accordance therewith.**

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**CALENDAR/SCHEDULE**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>Entries due to the Museum via EntryThingy</td>
<td>Friday, September 18</td>
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<tr>
<td>Notification of acceptance / non-inclusion</td>
<td>Friday, September 25</td>
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<tr>
<td>Accepted work delivered to the Museum</td>
<td>Wednesday, October 8 – Sunday, October 11</td>
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<tr>
<td>Exhibition opens</td>
<td>Friday, November 6</td>
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<tr>
<td>Awards presentation</td>
<td>Friday, November 6</td>
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<tr>
<td>Exhibition closes</td>
<td>Sunday, January 10</td>
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<tr>
<td>Work returned / to be collected</td>
<td>Tuesday, January 19 – Sunday, January 24</td>
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